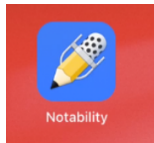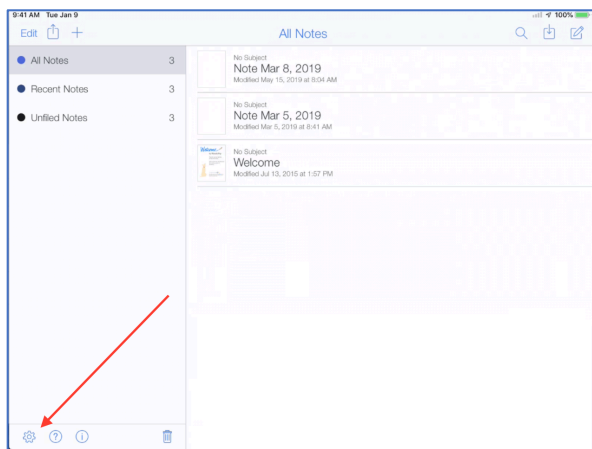# BEFORE YOU TURN IN YOUR IPAD: CHECK YOUR NOTABILITY BACKUP

We want to make sure you have a good backup of your notes for next year. Below are simple instructions for you to check your backup status:
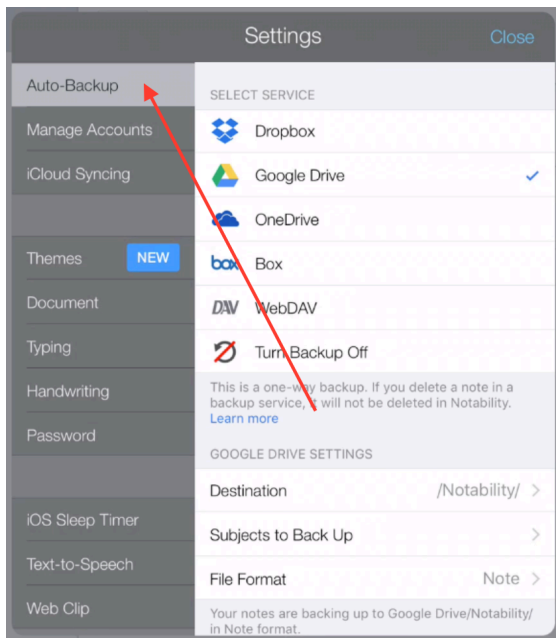
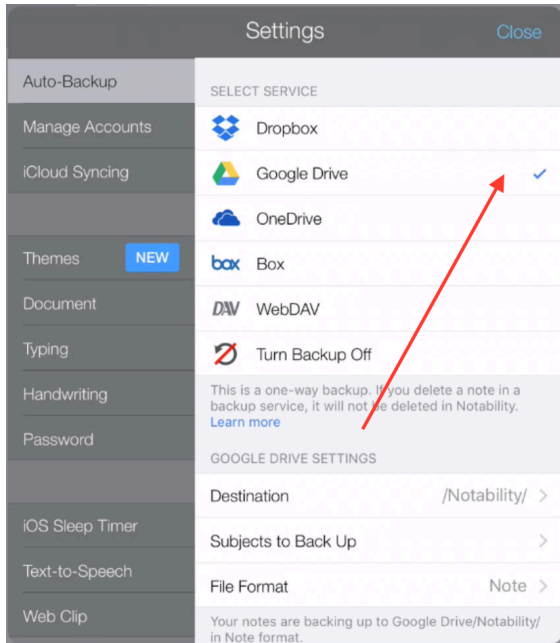1. Tap on the Notability App.

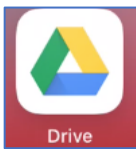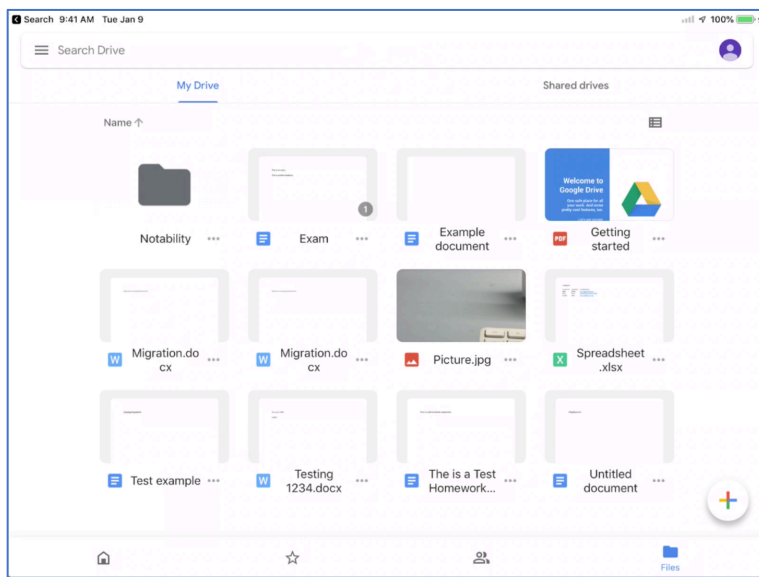2. Tap on the Gear Icon.

3. Tap on "Auto Backup".

4. Make sure that under "Select Service" – Google Drive is checked.
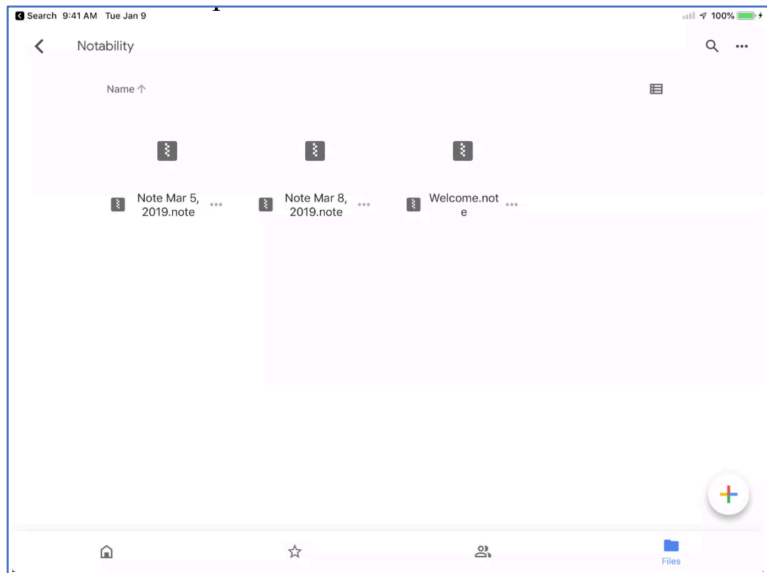

5. Next, open the Google Drive App.

6. You should see a folder called "Notability"

7. Tap on this folder to see all of your notes.

NOTE:

It may take several minutes to complete the backup.